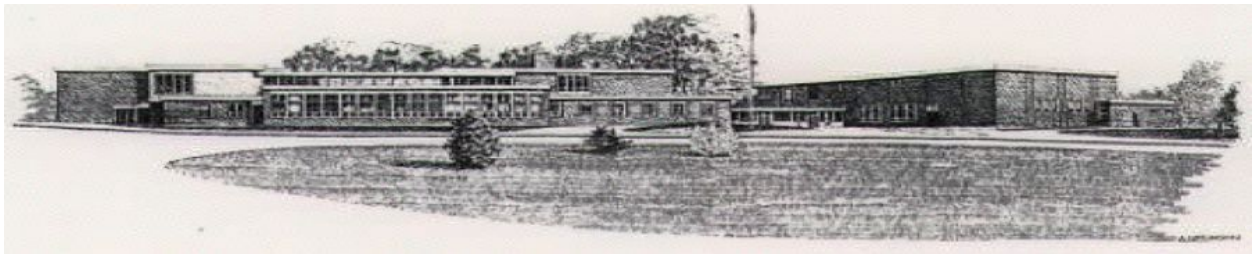


Montello Elementary School



407 East Avenue, Lewiston, ME 04240

August 22, 2016

Dear Montello Families,

During the summer our school team is continuously looking to improve our school wide routines and procedures to increase student safety and maximize time in class for your children. It is for these reasons, that our arrival and dismissal procedures will change for the 2016-2017 school year.

School doors open at 7:50am. Students can not arrive prior to this time as we are unable to provide supervision. From 7:50-8:05 buses will be unloading in the bus loop. Any parents dropping students off during bus unloading times should park in the designated car area and escort students into the building. After 8:05 when the buses have left cars may pull into the bus loop for student drop off. Students are tardy at 8:10.

The school day ends at 2:50pm. Bus dismissal occurs from 2:35-2:45. Walkers and car rider dismissal occurs after buses depart, at approximately 2:45. Walkers and car riders may be picked up in the cafeteria starting at 2:45. Parents arriving prior to 2:45 must wait in the designated car parking area; cars may not pull into the bus loop prior to this time. After the last bus leaves, cars may pull into the bus loop for student pick up.

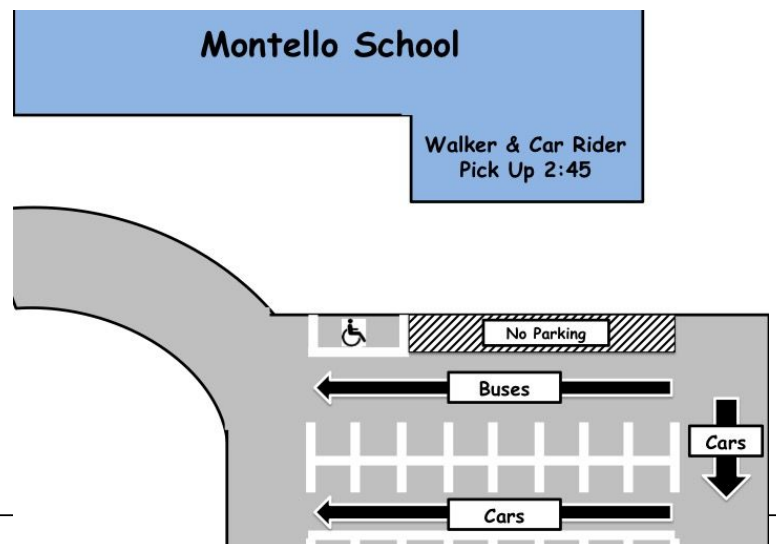
If you have any questions please do not hesitate to contact the school. We appreciate your attention to these important procedures so that we ensure our students arrive and depart safely from school.

Sincerely,

Amber Eliason

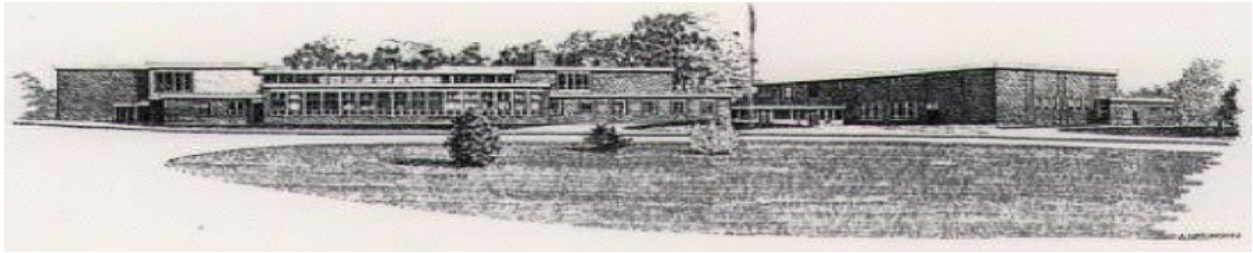
Phone (207) 795-4150
Fax (207) 795-4176
Special Education (207) 795-4156

Maroon



Principal: James Cliffe
Assistant Principal: Amber Eliason
Assistant Principal: Ronda Fournier
Special Education Supervisor: Kelli Rogers
Extended Day/Year Supervisor: Steve

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Assistant Principal

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